Position Description
Upper Valley Organizer

The Granite State Organizing Project (GSOP) is a grassroots, institution-based community organization serving New Hampshire with active membership in Manchester, Nashua, Goffstown, Londonderry, Hillsborough, Concord, and the Upper Valley. GSOP works to ensure that all NH residents have access to safe and affordable housing, an equitable education, and work with dignity, living wages and freedom from discrimination. The Upper Valley Organizer is a 25-hours part-time position.

**JOB TITLE:** Upper Valley Organizer

**JOB DUTIES:**
- Build and continually strengthen relationships with Upper Valley member groups and partners in the region.
- Chair and coordinate leaders in planning Chapter meetings.
- Organize research meetings and prepare leaders for meetings with elected officials.
- Assist leaders in identifying issues and areas to organize on.
- Organize base-building events such as educational sessions, visibilities, direct actions.
- Train leaders and provide support as needed.
- Recruit leaders to attend meetings with relevant municipal commissions and boards such as planning commissions, zoning boards, city council meetings, etc.
- Be a liaison between the Upper Valley Chapter and GSOP’s southern tier Chapters.
- Prepare and testify on state legislation and mobilize members to take action on relevant bills to the Chapter work.
- Prepare materials including agendas, flyers, etc., where applicable.
- Other duties as assigned by the GSOP Executive Director or Lead Organizer.

**Hours and location of work:**
This is a 25 hour per week salaried position, with paid sick leave and vacation. Some attendance at night or weekend meetings will be required. The organizer must have a car & valid auto insurance.

**Requirements:** Excellent communication skills, willingness to learn and develop the leadership of others. Ability to be an effective member of a diverse team.

**Salary and benefits:**
$650 per week with paid sick leave, and vacation. Work-related travel and expenses will be reimbursed.

**To Apply:** Please send a cover letter, detailing your interest in the position, prior community organizing experience, and a resume to violakat@granitestateorganizing.org before September 15, 2022.